



## VOLUNTEER DESCRIPTION

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### Board of Directors

#### Overview:

As a member of the Board of Directors, you assume responsibility for ensuring that Crisis Nursery fulfills its mission to prevent child abuse and neglect by providing 24-hour emergency care for children and support to strengthen families in crisis.

#### Member Responsibilities:

- Support and uphold the mission, values, and goals of Crisis Nursery.
- Actively participate in defining and implementing the organization's strategic vision and plans for the future.
- Support the annual development plan by securing at least \$2,500 in gifts through a variety of methods:
  - Make a financial gift of personal significance.
  - Attend and support Crisis Nursery fundraisers, including hosting a table at our largest event - the Blue Tie Gala.
- Actively participate in at least one committee, task team, or the ambassador program.
- Be familiar with the organization's bylaws, personnel policies, and other key policies guiding governance and operational practices.
- Support and become familiar with our programs.
- Be a confident ambassador for the organization.
- Assist in identifying prospective board members.
- Understand and respect Board-Staff boundaries.

**Board Membership:** The Board of Directors is comprised of 23 community members including the following:

- Board officers and committee chairs, which includes President, Vice President, Past President, Treasurer, Secretary, and Resource Development Chair
- Volunteers with specific expertise and skills including, but not limited to, strategic planning, finance and budgeting, fund development, and nonprofit governance

**Meetings:** Must be able to attend six board meetings annually occurring in August, October, December, February, April, and May on the 2<sup>nd</sup> Wednesday at 5:30pm.

**Term of Appointment:** Volunteers are asked to commit to one 3-year term, with the potential to serve 2 terms.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_