



## **CONFIDENTIALITY POLICY**

All information about Crisis Nursery clients, (parents, children, families, as well as significant others, and applicable agencies) is confidential (private). No information can be released without the written consent of the client.

Persons involved in delivery of, or assisting with services, (in-nursery care, parent groups, home visits, transportation, delivery of materials), in ANY way, shall not discuss Crisis Nursery clients with anyone other than Crisis Nursery staff and only when that client is directly and currently in our programs.

Any violation of client confidentiality will result in disciplinary action, which could result in termination of employment or removal from service.

I have reviewed a copy of the confidentiality policy and I have had the opportunity to ask questions. I will respect Crisis Nursery clients, families, and significant others' right to privacy.

---

Signature

---

Date